

TROUT LAKE TOWNSHIP

PO Box 215
Trout Lake, MI 49793
906-569-3291(P)
906-569-3772 (F)

Supervisor: David Blake-Thomas
Clerk: David Hillman
Treasurer: Joseph Boudreau
Trustee: Laura Simpson
Trustee: Gary Loomis

Township Board Meeting, April 13, 2021 Minutes

Attendance: 25

Meeting at the Township Hall called to order at 6:30 PM, by Supervisor Blake-Thomas, with the Pledge of Allegiance to the Flag. Board Members present: David Blake-Thomas, David Hillman, Joseph Boudreau, Gary Loomis, and Laura Simpson. A quorum of the Township Board was in attendance.

1. **Motion** made by Supervisor Blake-Thomas to approve the meeting minutes of March 9, 2021, as written. Second Treasurer Boudreau **Voice vote:** All yes with no 'Nay' votes. **Motion carried unanimously.**

Public Comment:

1. Softball Tournament – July 2-3-4, Camping rate \$17 tent, \$25 30 amp, \$28 50 amp, Fireworks on the 3rd
2. Cemetery maintenance concerns will be addressed by the Sextant per the established plan
3. CPR and AED class may be scheduled for June and best if two hours on a Saturday is planned.

Clerk Report: David Hillman, Clerk. A detailed financial report received.

1. Mileage to be paid for official township business that requires travel
2. Chippewa County Road Commission road restrictions on H40 discussion

Treasure Report: Joseph Boudreau, Treasurer: Financial report received.

1. Delinquent personal property tax **Motion** by Treasurer Boudreau to charge 1% penalty and 4% interest per month. Second Clerk Hillman **Voice vote:** All yes with no 'Nay' votes. **Motion carried unanimously.**
2. Record retention will be prioritized to clean up stored records
3. Account balances were adjusted for transfers from the tax account to appropriate general fund

Assessor Report: Jessica McLean, Assessor – no report this month

Fire Department Report: John Clark, Fire Chief.

1. No runs for the month of March 2021.
2. Nfirs report entered for the month.
3. Fire meeting called with Dennis McGowan, Rod Butson, Dave Sharp, John Clark in attendance
4. Brush truck ready for fire season
5. Generators, pumps, trucks started with pump operations for refresher and tanks refilled
6. Overhead door service call restored door to proper operation
7. Use DNR website for burning restriction information and be careful as danger is currently high
8. If interested in joining the fire department contact Fire Chief John Clark 906-203-0621

Ambulance Service Report: John Clark, Ambulance Corp Captain, David Blake-Thomas, Chairman St. Ignace Area-EMS Council. – no report this month

Park Report:

1. Spring cleanup at the park on May 1, 9 am (rainout May 8) volunteers needed to help get ready
2. Park Credit Card with Supervisor name **Motion** by Supervisor Blake-Thomas to procure a card for park related purchases with a \$5000 limit. Second Treasurer Boudreau **Voice vote:** All yes with no 'Nay' votes. **Motion carried unanimously.**
3. New safety and security lights are on order and will be reimbursed by a Michigan Township Participating Plan grant.
4. Men and woman's stalls for bath house need to be replaced. Quotes are being solicited.
5. Boat launch area dredging will be considered.
6. Electric problems will be diagnosed with an estimate for repairs generated
7. Burn pile will be cleaned up to recover that area for parking
8. With no board objections Crystal Schwesinger and Kelly Cummins as park managers, Adam Sindels as grounds maintenance will be hired and begin on May 3, 2021
9. Park will open May 17th, reservation begin May 3rd by calling 906-569-3291
10. Table repair and replacement are a needed attention area

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Old Business:

1. Road Brining – Three quotes were received. After much discussion to provide brine service with a higher content product a **Motion** by Supervisor Blake-Thomas to hire Bay Dust Control to brine 6.5 miles of township road plus campground park. Second Treasurer Boudreau **Voice vote**: All yes with no 'Nay' votes. **Motion carried unanimously**. Note: CCRC will provide up to \$1000 for brining expenses to offset township costs
2. Town Hall Rental - Motion by Clerk Hillman to use the Town Hall Rental Policy as drafted by Trustee Loomis when the hall is available. Second Supervisor Blake-Thomas **Voice vote**: All yes with no 'Nay' votes. **Motion carried unanimously**.
3. Town Hall floor waxing quotes are being solicited will remain open for future consideration

New Business:

4. Spring Clean-Up Saturday May 22nd time 9 am to 1 pm tentatively set for the hall parking lot and may be moved to the county garage. See TroutLakeTownship.com Website for acceptable items
5. Graymont grant due May 15th with a request for a replacement three-quarter ton 4x4 pickup truck for the Fire Department to be used for hauling the side-by-side and as a brush fire access vehicle.
6. Kitchen Manager – ServSafe Certification Course candidate Debra Ann Newland **Motion** by Trustee Loomis to pay for the course w/book on May 19, 2021 at LSSU Second by Supervisor Blake-Thomas **Voice vote**: All yes with no 'Nay' votes. **Motion carried unanimously**.
7. Support of a Wild Flower Demonstration Gardens Initiative to enhance the township grounds with a garden installed at no charge to the township. The funding if approved would come from the Graymont community grant program. **Motion** by Treasurer Boudreau to send the recommendation letter in support of this initiative. Second Clerk Hillman **Voice vote**: All yes with no 'Nay' votes. **Motion carried unanimously**
8. Port-a-potty for the 4th of July – One at the Mini Park and three at the ball park for 3 days.
9. A committee consisting of Gary Loomis, Jean Beaudoin, Victoria Ellis, Mary Fischer-Sharp, Cheri Fischer, Shelly McGowan, Dianne Simaz, Laurie Simpson, Lorretta Loomis have put together a plan to use the Town Hall building for use during local emergencies to provide warm shelter and food. **Motion** by Trustee Loomis to proceed with the development of the emergency hall use plan. Second Supervisor Blake-Thomas **Voice vote**: All yes with no 'Nay' votes. **Motion carried unanimously**
10. Michelle Robbins, 911 central dispatch Director, has created a "Trout Lake Template" which will send out a phone message to all AT&T 906-569-.... land line exchange phones. The "Township Hall is open" alert will be sent when the Board decides to open the center and tells Michelle to trigger the notification.
11. SMART911 is a repository of information that we can pull reports from in terms of medical devices etc. SMART911 enrollment is being encouraged by both Michelle and the emergency use committee.

Motion made by Supervisor Blake-Thomas to pay the bills as submitted by Clerk Hillman. Second Treasurer Boudreau. Motion approved unanimously by the Board Members in attendance with a voice vote.

Motion made by Supervisor Blake-Thomas to adjourn. Meeting adjourned at 8:32 PM

Respectfully submitted,

David Hillman
Trout Lake Township Clerk

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Trout Lake Township
An Equal Opportunity Employer